



INTELLIGENCE

**OFFICE OF THE UNDER SECRETARY OF DEFENSE
5000 DEFENSE PENTAGON
WASHINGTON, DC 20301-5000**

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**MEMORANDUM FOR SECRETARIES OF THE MILITARY
DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF
DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT
OF DEFENSE
DIRECTOR, FORCE TRANSFORMATION
DIRECTOR, NET ASSESSMENT
DIRECTOR, ADMINISTRATION AND
MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES**

SUBJECT: Facilitating Classified Visits within the Department of Defense

The Joint Personnel Adjudication System (JPAS) is the personnel security system of record for the Department of Defense (DoD). Use of this system will reduce the administrative burden associated with many routine security actions.

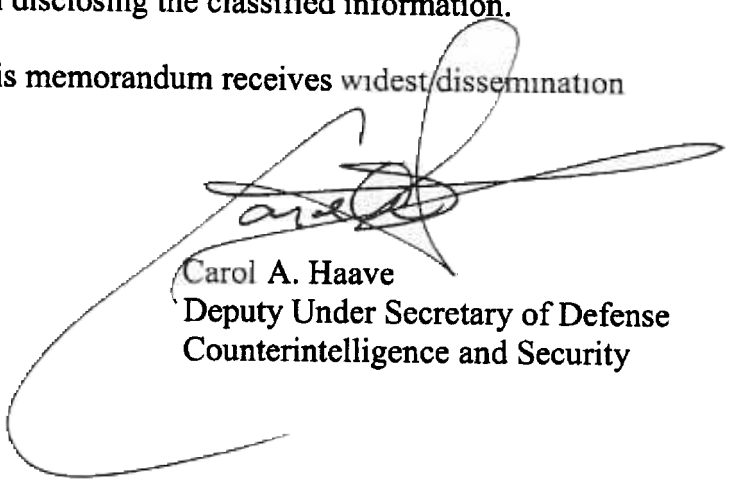
Effective immediately, JPAS shall be used to verify the personnel security clearance level for visitors requiring access to classified information. Visit authorization letters (VALs) are no longer required for civilian, military and contractor personnel whose access level and affiliation are accurately reflected in JPAS. Use of JPAS fulfills the requirements of paragraph 6-202 of the Information Security Program Regulation (DoD 5200.1-R).

All contractors who participate in the National Industrial Security Program (NISP) are authorized to use JPAS in lieu of sending VALs for classified visits. Paragraphs 6-101 and 6-103 of the National Industrial Security Program Operating Manual (NISPOM) that require advance notification and VALs for classified visits within DoD are hereby waived. VALs will still be required for visits outside of the Department of Defense.



The responsibility for establishing the positive identification of visitors and determining need-to-know prior to the disclosure of any classified information continues to rest with the organization disclosing the classified information.

Please ensure that this memorandum receives widest dissemination



Carol A. Haave
Deputy Under Secretary of Defense
Counterintelligence and Security